MEETING MINUTES

WVU CLASSIFIED STAFF COUNCIL

12/19/2012

Location: Jerry West Lounge

Final

Recorded by: Nadine Brusca

I. <u>Call to Order</u>

Chair, Jo Morrow called the meeting to order at 8:15 a.m. and a quorum was established. Sign-in sheet was passed around for members to sign.

II. First Business:

Robert Haring-Smith from office of IT discusses link for Staff Council Website. Link to email members of staff council and executive committee established as of 12/20/2012.

III. Treasurer's Report:

Submitted by Lisa Martin

Beginning Balance \$ 2850.09

Expenditures: - 66.20 Telephone

• 101.96 Office Supplies

● 669.00 J. Morrison –in error/ to be credited next month

• Ending balance \$ 2012.93

IV. Chair's Report

Submitted by Jo Morrow

- Announces two members of classified staff joining us at meeting today. They have agreed to serve on the election committee.
- Motion made by Nancy Bremar that we do not vote on any names for members of the election committee that the executive committee work to come up with names to put the word out because I know several people that want to be on the committee. We have an emergency meeting early in January to name those people so there can be no conflict of interest. Paul seconds the motion.
- E-news to solicit names for election committee.
- Jim Morris read bylaws re: staff council nominating committee
- After discussion Nancy Bremar rescinds the motion that the executive committee was to meet after the meeting to name three members to the Election Committee.
- Jo Morrow states we have not been following the bylaws. From now on we will have a copy of the bylaws at each staff council meeting and we will follow it to the law.
- Eva Thomas and Yolanda Gill are introduced as nominees for the election committee. No action was taken.
- Discussion on voting processes and system that will be used. Committee will decide in January on voting procedures.

- Athletic club announces changes in basketball seating. President's office has agreed with new plan.
- Pot luck lunch at 10:45 (guests invited) while we continue the meeting

Guest Speakers Highlights:

Delegates Charlene Marshall & Anthony Barill

discuss our upcoming agenda for next year and how they strongly support us at WVU. Charlene suggests that we not give them a large agenda – it is easier to get a few items across to the legislature. Charlene feels someone from WVU should be more active down in Charleston.

Senator Robert Williams states that WVU presence in Charleston is very strong in the legislature. Also states that they are working on implementing the 26 week pay period. There are several million dollars in the budget for the computer programs necessary to implement this payroll change.

Cindy Frich speaks about how she strongly lobbied against cut on higher education. She states that there are more Democrats on committee this term that will be in control in the Senate.

Senator Robert Beach reports on the strong connection with WVU and the legislature. There is a lot of leadership representing Monongalia County and WVU. We (WVU) should focus on key people in legislature regarding issues we are concerned about. Senator Breach strongly states it is critical to talk to every member on that committee. He goes on to metion that all 134 legislatures care about what happens in the state of West Virginia and it is important to hear from everyone.

David Fryson speaks on top plans for WVU in the upcoming year. There is a celebration for Diversity calling it an inclusive collection of similarities and differences (things that bring us together).

Mr. Fryson introduces new employee to the Diversity Office – Nichelle Perkins – Deputy Diversity Officer.

V. ACCE (Advisory Council Classified Employees Report):

Submitted by Paul Martinelli

WVU Economic Forecaster: Slow growth ahead for West Virginia. Sustained job growth during the forecast translates into a gradually declining state unemployment rate during the next five years. The forecast call for the West Virginia unemployment rate to fall to 5.7 percent by the end of 2017.

The forecast calls for West Virginia real per capita income growth to average 2.2 percent per year during the next five years. That is faster than growth during the past five years but is below the expected growth nationally.

West Virginia Higher Education Policy Commission on Holidays (Series 14)
Section 4. Half Holidays

4.1 As specified in the regulations of the division of personnel for agencies of the executive branch of state government, one-half day preceding Christmas or New Year's Day shall be a holiday when Christmas or New Year's Day falls on Tuesday, Wednesday, Thursday, or Friday.

PEIA 2013-14 FINANCE PLAN

The final of six public meetings conducted by the PEIA was held Tuesday night to discuss the agency's 2013-14 financial plan. This year's plan proposes that premiums wouldn't increase under the plan, but the cost of deductibles and out-of-pocket expenses could go up for some state and public school workers.

In the 2013-14 financial plan, PEIA officials were proposing to take \$35 million out of PEIA's reserves in order to keep premiums and deductibles the same for current state workers and retirees in the coming year. According to the PEIA officials, the proposed dip into the reserves would cover higher health care costs instead of passing those on to policyholders.

VICE CHANCELLOR FOR HUMAN RESOURCES

Following a national search and screening process, we are pleased to announce that we have hired Mr. Mark Toor to fill the position of Vice Chancellor for Human Resources. Mr. Toor holds a M.S. in Employee and Industrial Relations from Marshall University and J.D. from West Virginia University. A member of the Society for Human Resource Management, Mark brings a rich human resources and legal background to the higher education systems. He will join our staff on January 2, 2013.

VI <u>BOG Report</u> Submitted by Dixie Martinelli Attended teleconference on 11/16/2012 – Topics of discussion were acquisition of properties at Sunnyside – students must seek new housing for next semester– several lawsuits against us from students are being resolved.

VII Standing Committee Reports

Chair Morrow asked for the Standing Committee Reports:

1. <u>Legislative Committee:</u>

By Ron Campolong

Draft for Staff Council 2013 Legislative Requests reviewed

Outline of issues to support legislation

- a. Undertake a market compensation system
- b. Appropriate funds to update the current market levels
- c. Increase the state's pension equity contribution to 7.5 percent and lower employee's contribution to 4.5 percent
- d. Retaining the 1 cent pop tax dedicated to the WVU School of Medicine
- e. Increase the number of pay periods from 24 to 26
- f. Allocate higher education staff salaries first each fiscal year
- g. Require PEIA to update and continue the sliding scale for premium increases

Outline of issues to NOT support legislation

- a. Further reduce the sales tax unless other funds are generated to replace the loss in state revenues
- b. Cutting funding to higher education during the 2013-14 Budget Year.
- c. Remove the current classified salary schedule (18B-9-3) from WV State Code until a replacement approved by classified employees is developed.
- d. Performance for pay (merit)

2. Tuition Assistance Committee:

By Joan Gibson

Financial aid decisions for the Spring Semester will be announced within 2 weeks

Welfare Committee:

No new reports

3. Healthy Workplace Committee

By Nancy Bremar

No report

VIII. Old Business

West Virginia University needs more of a presence down in Charleston. Seeking a representative.

IX. New Business

President's Meeting will be held on January 28, 2013 at 11:00 a.m.

Next Staff Council Meeting will be set for January 16, 2013. Staff Council secretary will send out reminder.

Meeting adjourned at 12:15 p.m.

Submitted by Nadine Brusca, Staff Council Secretary

Attendance:

Paul Martinelli	Program Manager	Ext. Services	Yes
Joan Baldwin	Nutrition Outreach	Ext. Services	Yes
	Instructor		
Nancy Bremar	Nutrition Outreach	Ext. Services	Yes
	Instructor		
Dixie Martinelli	Office Admin.	Ext. Services	Yes
Beth Ann	Admission	Student Services	Yes
McCormick	Coordinator		
Ron Campolong	Trade Specialist	Facilities	Yes
		Management	
Louise Fletcher	Traffic Enforcement	Transportation &	Yes
	Officer	Parking	
Amy Wodzenski	Program	FIS	Yes
	Coordinator		
Beth Fluharty	Program	Ext. Services	No
	Coordinator		
Adam Brown	Event Coordinator	NAFTC	Yes
Joan Gibson	Accounting	Law Library	Yes
	Assistant II.		
Linda Campolong	Housekeeper	RFL	Yes

Robin Altobello	Program	CMED- IOEH	No
	Coordinator		
Terrence Dunson	Maintenance	HSC	No
Larry Baldwin	Elect. Technician	HSC	Yes
Jo Morrow	Staff Council Chair	Staff Council	Yes
Karen Bright	Nutrition Outreach	Ext. Services	No
	Instructor		
Lisa Martin	Program	Event Management	No
	Coordinator		

Jim Morris – Director Employee Relations (ex-officio member)

Diana Mazzella (Media)

Guests:

Robert Haring-Smith (IT), Anthony Barill (Delegate), Charlene Marshall (Delegate), David Fryson (Chief Diversity Officer), Nichelle Perkins (Deputy Diversity Officer), Senator Robert Beach, Senator Robert Williams, Cindy Frich (Delegate)

Visitors:

Eva Thomas (Classified Staff), Alex Lang, Yolanda Gill (Classified Staff),