MEETING MINUTES

WVU CLASSIFIED STAFF COUNCIL

NOVEMBER 13, 2012

Location: WVU LAW SCHOOL (Davis Gallery)

Final

Recorded by: Nadine Brusca
I. Call to Order
Chair, Jo Morrow called the meeting to order at 8:15 a.m. and a quorum was established. Meeting sign-in sheet was passed around for members to sign.

II. First Business
October 17th’s minutes to be approved before President’s meeting on November 26, 2012

III. Treasurer’s Report:
Submitted by Lisa Martin
- Beginning Balance $3138.64
- Expenditures:
  - $22.57 - Telephone
  - $204.00 - Survey
  - $61.98 - Office Supplies
- Ending balance $2850.09

IV. Chair’s Report
Submitted by Jo Morrow
- R.S.V.P. for Staff Council Holiday luncheon at Blaney House by Nov. 22
- Staff Council Food Drive to benefit Preston County Shelters, Salvation Army and Blacksville was from November 12 – 16
- Policy 29 comments submitted, BOG to consider comments and meet on this during November 16 meeting.

Charitable donations for various organizations throughout WVU are underway during Holiday Season. S.H.O.P. and Toy Mountain are programs that are dedicated to students helping children and families around the holiday season.

V. ACCE (Advisory Council Classified Employees Report:
Submitted by Paul Martinelli
- Annual Presentation to HEPC and CCTCE December 7 and 13, 2012
SB 330 – Emergency rule committee began work in September – product anticipated January 2013 – due date was November 1, 2011
Market study but no report – report anticipated in December – due date was October 1, 2011

- West Liberty University’s Enrollment is Largest Since 1973. Graduation rate exceeds the national average by 10 percent.
- Income Inequality Growing in Mountain State – income inequality is now nearly the same as the national average.
- Another SuitFiled over Mountain State Accreditation for failing to inform students about problems with the school’s accreditation.
- Proposed change to Policy 29, Salary Policy will be updated to reflect the fact that the classified staff salary schedule has been fully funded.
- Most Loyal Staff Award – 2012 – changes in redefining the term “staff” to be brought up to the Committee for next years award.
- A Human Development Index for WV Counties 2012 Update – Monongalia County ranks #2 lowest in the county for well-being.

State Newspaper/Higher Education Articles Include:

State 2012 General Election Results
House of Delegates 2012 General Election Results
WVU to Spend Millions on Sunnyside Area Properties 10/22/12
County Education Index Rating
ACCE November Meeting November 14, 2012 – Southern West Virginia CTC. Mt. Gay, WV
(Logan County)

VI  BOG Report
Agenda items for BOG Meeting on 11/16/12 will be discussion of comments submitted for Policy 29 and final decision.

VII  Standing Committee Reports
Chair Morrow asked for the Standing Committee Reports:

1. Legislative Committee:

   By Ron Campolong

- Requests postcards for legislature be sent to printer and distributed to employees – Staff should have postcards by November 30 and this will give them ample time to return to us by January 2, 2013. Anticipated date to be mailed to legislators January 2, 2013. Motion was approved.
2. Tuition Assistance Committee:
   By Larry Baldwin

   New Business - None

3. Welfare Committee:
   By Terry Dunson

   • Staff Council Food Drive was November 12 – November 16
   • Handicap access during construction – will be 100% handicap accessible after renovation

4. Healthy Workplace Committee
   By Nancy Bremar

   Goal is to proceed and protect survey. Outcome of results were training modules for supervisors. Committee will meet again after Thanksgiving.

VIII. Old Business

   • Jim Morris speaks on Classified Compensation Structure – employees request clarification of this schedule.

   Guest Speakers:
   Susan Iris Jennings Lantz – Assistant Director Student Employment
   Andrea J Yanego - Director – Human Resources
   Topic of Discussion – Student Employment, Policies for Classified Staff

IX. New Business

   President’s Meeting /Holiday Luncheon to be held on November 26, 2012.

X. President’s Agenda

   President’s Agenda:

   1. Foundation’s definition of staff
   2. Administration’s Legislature Agenda for 7 ½ % budget cut for higher education
   3. Policy 29 viewpoints
4. What are goals for classified staff to assist President

Meeting adjourned at 11:40 A.M.

Submitted by Nadine Brusca, Staff Council Secretary

Attendance:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Martinelli</td>
<td>Program Manager</td>
<td>Ext. Services</td>
<td>Yes</td>
</tr>
<tr>
<td>Joan Baldwin</td>
<td>Nutrition Outreach Instructor</td>
<td>Ext. Services</td>
<td>Yes</td>
</tr>
<tr>
<td>Nancy Bremar</td>
<td>Nutrition Outreach Instructor</td>
<td>Ext. Services</td>
<td>Yes</td>
</tr>
<tr>
<td>Dixie Martinelli</td>
<td>Office Admin.</td>
<td>Ext. Services</td>
<td>No</td>
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<tr>
<td>Beth Ann McCormick</td>
<td>Admission Coordinator</td>
<td>Student Services</td>
<td>Yes</td>
</tr>
<tr>
<td>Ron Campolong</td>
<td>Trade Specialist</td>
<td>Facilities Management</td>
<td>Yes</td>
</tr>
<tr>
<td>Jim Morris</td>
<td>Director of Employee Rel.</td>
<td>Human Resources</td>
<td>Yes</td>
</tr>
<tr>
<td>Louise Fletcher</td>
<td>Traffic Enforcement Officer</td>
<td>Transportation &amp; Parking</td>
<td>Yes</td>
</tr>
<tr>
<td>Amy Wodzenski</td>
<td>Program Coordinator</td>
<td>FIS</td>
<td>Yes</td>
</tr>
<tr>
<td>Beth Fluharty</td>
<td>Program Coordinator</td>
<td>Ext. Services</td>
<td>No</td>
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<tr>
<td>Adam Brown</td>
<td>Event Coordinator</td>
<td>NAFTC</td>
<td>Yes</td>
</tr>
<tr>
<td>Joan Gibson</td>
<td>Accounting Assistant II.</td>
<td>Law Library</td>
<td>Yes</td>
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<tr>
<td>Linda Campolong</td>
<td>Housekeeper</td>
<td>RFL</td>
<td>Yes</td>
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<tr>
<td>Robin Altobello</td>
<td>Program Coordinator</td>
<td>CMED- IOEH</td>
<td>Yes</td>
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<tr>
<td>Terrence Dunson</td>
<td>Maintenance</td>
<td>HSC</td>
<td>Yes</td>
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<tr>
<td>Larry Baldwin</td>
<td>Elect. Technician</td>
<td>HSC</td>
<td>Yes</td>
</tr>
<tr>
<td>Jo Morrow</td>
<td>Staff Council Chair</td>
<td>Staff Council</td>
<td>Yes</td>
</tr>
<tr>
<td>Karen Bright</td>
<td>Nutrition Outreach Instructor</td>
<td>Ext. Services</td>
<td>No</td>
</tr>
<tr>
<td>Lisa Martin</td>
<td>Program Coordinator</td>
<td>Event Management</td>
<td>Yes</td>
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News Media – Diane Mazzella