
From: Communication regarding the 40-hr week survey
<ELIGIBLE_VOTERS_SURVEY@listserv.wvu.edu> on behalf of HREmployeeRelations
<HREmployeeRelations@MAIL.WVU.EDU>
Sent: Wednesday, October 22, 2014 8:44 AM
To: ELIGIBLE_VOTERS_SURVEY@listserv.wvu.edu
Subject: Information - Proposed 40 Hour Work Week Survey
Attachments: QA 40 hour work week 10 20 14 - Final.pdf

Good morning,

West Virginia University's goal is to pay all of its employees at their respective market level. To be competitive in the regional labor market, there is a proposal to move WVU employees from a 37.5-hour work week to a 40-hour work week. WVU is interested in the feedback of staff regarding this proposal.

To gather feedback on this proposal, a brief, electronic survey will be sent to Classified staff who are full-time regular (1.0 FTE) and to full-time regular (1.0 FTE) Non-classified staff who are paid hourly who were on payroll as of September 30, 2014. If you are in one of these categories, you will receive an e-mail from HR Employee Relations on **Friday, October 24th**. The email will contain a link which will connect you directly to the survey.

Upon receiving the survey email, you will have 10 days to complete the survey. Attached to this e-mail are some of the most frequently-asked questions and answers regarding the 40-hour work week proposal. We recommend you take a few minutes to review this information prior to completing the survey. This information is also available on the Human Resources home page at www.hr.wvu.edu.

If you need assistance logging in to your e-mail account, or if you do not have easy access to a computer in your department, Human Resources representatives will be available to assist you in various locations. If you experience difficulty with accessing the survey through the e-mail, contact Barbara Bodkins in Employee Relations at 304-293-8168.

The following Human Resources staff will be available to assist you in the designated locations:

Kim Kelley or Sherry Pavelko, Health Sciences campus – 304-293-4103
Kim Suder, Extension Services and Jackson's Mill – 304-293-8601
Maria Witt or Ben Maatman, Facilities Management/Evansdale campus – 304-293-4844 or 293-6362
Donald Barnes or Matt Cavalier, Mountainlair – 304-293-4678
Marsha Rohozen, Statler College of Engineering & Mineral Resources/Evansdale campus – 304-293-4128
Barbara Bodkins, One Waterfront Place – 304-293-8168
Kevin Lawhon or Karen Amey, WVUIT campus – 304-442-3179
Harlan Shreve, WVU Potomac State campus – 304 -788-6922