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*West Virginia University Staff Council Meeting Minutes*

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December 20, 2017

8:15 a.m. – 12:00 p.m.

Mountainlair, Rhododendron Room

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Present</b>
Baldwin, Joan	Nutrition Outreach Instructor	Extension Services	Yes
Baldwin, Larry	Trades Specialist Lead II	Physical Plant HSC	No*
Bolin, Julia	Nutrition Outreach Instructor	Extension Service	Yes
Bremar, Nancy	Nutrition Outreach Instructor	Extension Services	No*
Crabtree, Joan	Supervisor Campus Services	Facilities Management	No*
Forquer, Burlene	Manager Food Service	Mountainlair Catering	No*
Gill, Yolanda	Administrative Associate	Accessibility & Auxiliary Service	Yes
Griffin, Barbara	Developmental Advising Specialist	Academic Degree Programs	No*
Irons, Rusty	Trades Specialist I	Facilities Management	Yes
Martin, Lisa	Special Events Coordinator Senior	Event Management	Yes
Martinelli, Dixie	Office Administrator	Extension Services	Yes
Matuga, Amy	Administrative Associate	Physiology	Yes
May, Crystal	Office Administrator Senior	Microbiology	Yes
McKinney, Julie	Supervisor Food Service II	Student Life/Mountainlair	No*
Morris, Jim	Assistant Vice President	HR Employee Relations	Yes
Musick, Dana	Administrative Secretary Senior	CEHS	Yes
Nichols, Melanie	Supervisor Campus Services	Facilities Management	Yes
Robinson, Shirley	Administrative Assistant	Academic Affairs Administration	Yes
Runyon, Peggy	Campus Police Officer Lead	University Police Department	Yes
Stevens, James	PRT Systems Operator	Personal Rapid Transit	Yes
Summers, Autumn	Library Associate	Main Library	Yes
Torries, Michael	Academic Lab Manager II	Chemistry	Yes

*\*Excused*

**Submitted By:** Janelle Squires, *Administrative Secretary, Staff Council*

### **Call to Order**

The meeting was called to order by the chair, Lisa Martin, and a quorum was established. The sign-in sheet was passed around for members to sign in.

### **First Business**

Approval of November minutes motioned by Dixie. Joan B. seconded. All in favor and motion was carried.

### **Treasurers Report**

By Lisa Martin, *Chair* (on behalf of Joan Crabtree, *Treasurer*)

Lisa reviewed the expense report and there are some items that appear incorrect. The group decided to table the report until next month in order to verify the correct information.

### **Chair's Report**

By Lisa Martin, *Chair*

Lisa reminded the group there will not be a President's meeting this month. The next one will be held January 29.

The group brought in dishes to share to have a holiday brunch together so today's meeting will be brief.

### **ACCE (Advisory Council of Classified Employees) Report**

By Shirley Robinson, *ACCE Rep.*

Shirley reported during their last meeting they discussed Series 55 and pros and cons of that. Also, ACCE Chair Amy Pitzer composed a letter on behalf of ACCE to send to Chancellor Paul Hill of the WV Higher Education Policy Commission (HEPC), regarding Title 133 and Series 55. It was out for public comment until December 15 and those comments were compiled and added to that letter. A concern of theirs is lack of communication and receiving information in a timely manner.

The next meeting is scheduled for January 24, 2018 at Marshall University Graduate College in Charleston.

## **BOG (Board of Governors Report) Report**

By Dixie Martinelli, *BOG Rep.*

Dixie reported they met on December 15, along with Commencement. There were two graduation ceremonies that day. She thanks Lisa and many other staff members who worked tirelessly to make that happen.

Most of the meeting was during executive session. A few items she would like everyone to keep up with is the dependent tuition assistance for faculty and staff and the emeritus for classified staff. All the new Rules and Policies will be implemented in February.

Dixie announced she is retiring as of January 2, 2018. The group applauded Dixie's hard work and accomplishments during her many years of service to the University and will be greatly missed as a voice for all classified staff.

She will be attending the BOG meeting in February when annual reports are presented to the Board and will be assisting Lisa with the classified staff report.

Lisa added she will be meeting with Jim and Amber regarding the BOG election to replace her seat. Jim commented that even though they must replace her seat, she is irreplaceable and has done an outstanding job over the years.

## ***Committee Reports***

### **Welfare Committee**

By Michael Torries, *Chair*

Mike reported he attended a meeting with Rob Alsop, VP for Strategic Initiatives, and Paula Congelio, Vice President and CEO, as well as some members of the Faculty Senate Welfare Committee.

Rob and Paula announced their plan to implement a tuition assistance for dependents of faculty and staff. Currently, faculty do not receive any tuition assistance for their dependents like the Tuition Scholarship for Children of Classified Staff, which is an endowed fund with limited money available.

It was recommended that \$1,000 would be the available award for in-state resident dependents in the form of a scholarship. They would also like to charge non-resident dependents the same tuition as in-state. They plan to meet again to work out the details.

One reason this was considered is because WVU Hospitals are in need of people and are implementing new policies to recruit and retain. They are composing their own dependent scholarship which is going to be very generous but with stipulations attached.

Lisa thanked the Welfare Committee members for attending meetings and helping to move these initiatives forward.

Peggy shared some pictures of their day collecting and delivering goods from the drive for the Bartlett House. Roads and Grounds loaned them a box truck which was much needed because they had so much. There were five new officers who weren't yet certified so they all jumped in to help. Everyone thanked the committee for all their work to make it a success.

## **Athletic Council**

By Joan Baldwin

Joan reported some highlights of their meeting and of a situation that arose during Mountaineer Week:

Nissan Corporation contacted the Athletic Department requesting names of former players for advertising and signing autographs in the Blue Lot; Athletics will only provide names for celebrity appearances.

Pat White and Steve Slaton were invited by Nissan, not the Athletic Department. Pat White later did a podcast and, unfortunately, in so many words said he did not have a good time coming back to Morgantown.

Bob Hertzell, a reporter for the *Times West Virginian* had also wrote an article which painted a poor relationship with visiting former players.

The Athletic Department administration decided to not publically respond to this poor publicity as they were not involved in Nissan's promotional event or the podcast.

Pat had contacted Athletics to let them know he was not pleased with how he was treated. They met with him in to discuss it. Apparently, he had no parking pass and was upset. Then, security refused him entry into the Puskar Stadium. Athletics offered him a Green Lot pass, which he did not like, so they gave him a Red Lot pass, which he accepted.

He also had wanted to show his daughter around on a tour but after a certain time, no one is permitted in the team area. They offered to let them go in earlier before the team arrived.

Another issue was the sideline pass which is for south end zone and not on the sideline as this is a NCAA controlled area.

The Athletic Department would like to relay that they do not have any control over a third party vendors' itinerary. Some of the things aired and put out publically did not honestly reflect the entire situation and how it was handled.

They also discussed academics and the annual reports. Those figures are as follows:

- Rifle team had the highest GPA
- 14 of 17 teams are above 3.0 GPA
- School Athletic scores are 982 and higher (Shane Lyons, Athletic Director, feels this is likely due to increase of tutoring assistance)
- 34 Academic All Americans
- 517 athletes on Honor Roll

- Ranked 4<sup>th</sup> most academic scholars since 2010
- Elite 90 scholars

There will be a new center in the practice building areas with computers, cameras and a prompter so when players take tests, they will be monitored.

An internal audit was recently completed and indicated a score card to review each athlete regarding major clustering; grade changes; compliance office; speaking with professors (why it was done); and checking with the Registrar's office.

The Tax Reform Bill could have some negative effects on Athletics.

They discussed protocol being in place for head injuries. When someone asked about the situation with UCLA and situations occurring out of the country with college sports, the reply was, "WVU has discussed this and put precautions in for safety and security to make sure if we back out, it's 100% refundable if we feel the situation would be unsafe to attend."

Big 12 Revenue Model for additional dollars for TV contracts and looking at the amount received. WVU receives 8-10 million dollars per year being in the Big 12, plus TV contracts.

Per Shane Lyons, he does not believe the door is being closed on the ten schools in the Big 12 but is always being looked at.

Regarding facilities improvements:

- East and West areas of stadium completed this year
- Coliseum is completed
- Weight rooms will be completed later
- Olympic Sports and Aquatic Center will use this structure and estimated to be \$14-20 million combined to be renovated
- Athletic training room to be completed after the season and will move out of current location; estimated to cost \$6 million and projected to be complete in August

Regarding the Mountaineer's DUI, Mr. Lyons verified this person does not report to Athletics. He is a supporter of suspension but the school should be held to the standard and he believes in second chances.

There are some schools who do not want the Mountaineer to be shooting the musket but permission is always obtained before any game.

There's been a half a million dollars of revenue in beer sales during football season and \$150,000 at basketball games.

The student representatives on the Council questioned where they can store their backpacks when coming to a game directly after class. Shane and Steve will look into this for a solution but believe they will have a locker room available.

The use of clear totes seems to be a solution to safety. The next step would be metal detectors which would be expensive and cause major back-ups when entering venues.

Athletics is operating in the black with \$35 million and expected to increase.

## **Old Business**

With regards to the revised Bylaws, Joan B. motioned to approve the revised Bylaws. Crystal seconded. All in favor and motion was carried.

## **New Business**

The Governor announced to allow a 4-hour floating holiday for state employees on December 22. This day is already observed by WVU so they will allow a 4-hour floating holiday for employees until June 30.

Paul Martinelli, who retired last summer, attended the meeting and shared that retiring from here as classified staff isn't what he thought it would be. His supervisor was very supportive of the emeritus for classified staff and always encouraged it. Paul was under the impression he could retain his office because it wasn't going to be occupied, however, when he came in the other day, everything was gone and was told it will be used for storage.

He hopes the new emeritus for classified staff policy will change how these things are handled.

Dana agrees with that and shared a faculty member in her department announced her retirement and was basically shoved out of the door way before she was supposed to because someone wanted her office that has a window. She had two days to clean her office out after 20 years. The moment she left, a call was made to re-paint and re-carpet the office.

Shirley added we are in terrible times and we must treat each other with respect and courtesy. People nowadays seem to have forgotten how to; we have been de-sensitized.

Amber added the proposed Code of Conduct will hopefully help to resolve some of these issues and to change that culture.

Melanie feels it's disappointing and sad that we don't acknowledge retirements with any parties or anything. That is up to an employee's department and their budget.

The group will determine agenda items for the January President's Meeting during the next monthly meeting.

## **Adjournment**

Melanie motioned to adjourn. Joan B. seconded. All in favor and meeting adjourned at 10:30 a.m.