

April 17, 2013 MINUTES

WVU CLASSIFIED STAFF COUNCIL

4/17/2013

Location: Jerry West Lounge - Coliseum

Final

Recorded by: Nadine Brusca

I. Call to Order

Ron Campolong, Vice Chair called the meeting to order at 8:15 a.m. and a quorum was established. Meeting sign-in sheet was passed around for members to sign.

II. First Business:

Minutes from March 20, 2013 were approved with a change. The Executive Committee meeting was not held this morning.

III. Treasurer's Report:

*Submitted by Lisa Martin*

- Beginning Balance \$ 1952.76

Expenditures:	\$ 21.00	-Telephone
	30.00	- Creative Services
	16.98	-Office Supplies

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- Ending balance \$ 1884.37

Budget items discussed – Nancy Bremar suggests purchasing promotional materials for upcoming events and distribution through staff council office. Lisa Martin will look into materials. Nancy Bremar makes a motion that we spend a minimum of \$1000.00 on promotional materials. Motion approved. Linda Campolong motions to purchase office supplies, photographs for staff council office. Motion approved.

IV. Chair's Report

*Ron Campolong for Jo Morrow*

No report

V. ACCE (Advisory Council Classified Employees Report)

*Submitted by Paul Martinelli*

Upcoming meetings for Senate Bill 330 will be Dec, 2013, July, 2014 and July, 2016. By 2016 Senate Bill 330 should be fully implemented.

Paul attended the Welfare Meeting at the Health Sciences Center on April 2, 2013. The next ACCE meeting will be held on May 1, 2013 at Glenville State College. The ACCE Leadership Conference will be held on June 5-7, 2013 in Morgantown. The ACCE Retreat and Annual Planning Meeting will be held on July 15-17, 2013.

Linda Campolong requests explanation on ModernThink. Will it make a difference? 330 hasn't. Will Human Resources comply with these rules or will they still be making their own rules? Please direct any questions to Paul Martinelli re ModernThink.

For future Staff Council elections the suggestion was made that a couple of forums could be scheduled for classified staff employees to attend for the purpose of meeting candidates who are seeking positions on Staff Council.

**Topics for handouts included: (on file at Staff Council Office)**

- PEIA FAIR APRIL 10
- SB 330 POTENTIAL DATA ADDED TO PERSONNEL FILE
- BILL CONSOLIDATING TWO COMMUNITY COLLEGES
- EXTENDING MEDICAID COVERAGE
- GOVERNOR REQUESTS BUDGET ADJUSTMENTS
- HIGHER ED BILL MOVES TO GOVERNOR
- SENATE PRESIDENT STILL CONFIDENT ABOUT MORGANTOWN TIF (Tax Increment Finance)
- SHARED GOVERNANCE & ACADEMIC COLLECTIVE BARGAINING IN HIGHER EDUCATION
- BOGS KEEP INCREASED CONTROL IN HIGHER EDUCATION BILL
- HENDRICKSON AND THE HEPC
- ADDITIONAL ½ DAY FLOATER FOR WVU BENEFITS
- FEBRUARY UNEMPLOYMENT RATE
- WVU TO REBID ITS MULTIMEDIA RIGHTS
- JOB EVALUATION PLAN FOR STATE COLLEGE AND UNIVERSITIES OF WV

**VI. BOG REPORT-**

*Dixie Martinelli*

BOG met last Thursday, April 11, 2013 and toured Eberly College, Brooks Hall renovation (very impressive). Thursday was the audit meeting and presentation at the President's house. Awards were given out for outstanding performance.



Friday morning, April 12, 2013 - BOG meeting - new item on the radar is MOOC.(Massive Open Online Courses) 1995 was the first online course at WVU and the cost was \$800.00 per hour.

The 20/20 plan update - 84 new faculty positions out of 100 have been filled. 61 new faculty positions at Health Sciences have been filled.

Budget plan - without funding from the state significant cuts to WVU budget total 7.5%, or 13.3 million. Pop tax revenue down from last year. Less soda is being purchased due to information given out regarding the effects of high fructose corn syrup. The pop tax is down to 15 million from 17 million last year and is projected to fall to 13 million in 2014. It contributes 7.4% of the Health Science Center budget.

## **VII. EXECUTIVE MEETING**

*Ron Campolong*

The TIF bill did not pass during regular legislation. It will be on a special session for next week. The debate over magistrates pay increases held up the TIF bill.

Ron states that WVU has a large impact on Morgantown, without WVU you would not have Morgantown. Unemployment rate is lowest in Monongalia County for the entire state.

We need to contact our local legislators and ask them to fight for Monongalia County. Monongalia County has a higher cost of living than the rest of the state and there needs to be exceptions made.

## **VIII. OLD BUSINESS**

Reminder - open enrollment for medical insurance will continue until the end of the month. Let fellow employees know of the tobacco status election. Open enrollment session today at the Mountainlair and the end of the month at the Health Science Center. SB 593 was introduced near the end of the legislative session increasing state tax from 55 cents to \$1.55. The increase will be used for economic and health reasons.

Jim Morris states that deposits for prospective WVU students are down.

Jim Morris speaks about open enrollment link for benefit sessions. Barbara Bodkins will email the link to all staff council members. The beneficiary for life insurance is accessible online and Barbara will also send out an email on step by step instructions for this election.

Jim Morris states that it is highly unlikely that early retirement will be offered to employees. We would lose too many people - 30 - 35% of the workforce are eligible to retire within 2-5 years. Under TIAA-CREF - you are eligible to retire at age 60 with a least 5 years of service.

Jim replies with answers from last month's meeting. Relatives can work under a lead under the current policy. There is nothing that prohibits this but Human Resources would discourage it. If asked for our input during the hiring process we would say it is not a good idea.

The lead is not a supervisor. They cannot hire or fire.

Electronic cigarettes, - still waiting for an answer from Legal Affairs.

Larry Baldwin expressed issues last month. Jim Morris conveyed concerns to Diversity, Equity and Inclusion. They were made aware of this and are on the case.

Lateral moves- are they posted on job listings. General guidelines are that they should be posted. Under same supervisor but different location this would be on a case by case basis to move an employee. Under a different supervisor they should post these positions for everyone to apply.

Dixie Martinelli on Social Justice Dept.. - they do not respond appropriately. They are revamping social justice so they should have a quicker more active response. Another investigator was hired which will enable them to handle faculty and staff more efficiently.

#### **IX. NEW BUSINESS**

FMLA is handed out for review. Human Resources will be posting all 9 of the reviews on the website after they are reviewed by Legal Affairs.

During the HR review it was found there was a general lack of FMLA policies throughout all institutions. Amendments to the military caregiver provision created a need for the policy. Please send your comments back to Jim Morris by April 30, 2013, 4:30 pm.

The flexible work arrangement which is HEPC ruled/BOG policy/WVU guideline is being eliminated by HR.

Paper ballot voting will be at the Mountainlair, HSC, Facilities, Waterfront and Knapp Hall.

Motion made by Joan Baldwin no verbal or paper campaigning within 300 ft. of the polling place. Motion approved.

#### **X. WELFARE COMMITTEE**

*Terry Dunson* - employees have not received email re online voting.

Terry Dunson passed around his minutes from the Welfare Committee Meeting that was held on April 2, 2013 at the Health Science Center.

#### **XI. President Meeting will be held on April 22, 2013.**

Agenda items for discussion will be



1. Better Communications, WVU involved in the community
2. Faculty Pay, critical retention – fair for all
3. Legislative update

Meeting adjourned at 11:40 a.m.

Submitted by Nadine Brusca, Staff Council Secretary

Attendance:

Paul Martinelli	Program Manager	Ext. Services	Yes
Joan Baldwin	Nutrition Outreach Instructor	Ext. Services	Yes
Nancy Bremar	Nutrition Outreach Instructor	Ext. Services	Yes
Dixie Martinelli	Office Admin.	Ext. Services	Yes
Beth Ann McCormick	Admission Coordinator	Student Services	Yes
Ron Campolong	Trade Specialist	Facilities Management	Yes
Louise Fletcher	Traffic Enforcement Officer	Transportation & Parking	Yes
Amy Wodzinski	Program Coordinator	FIS	Yes
Beth Fluharty	Program Coordinator	Ext. Services	Excused
Adam Brown	Event Coordinator	NAFTC	Excused
Joan Gibson	Accounting Assistant II.	Law Library	Yes
Linda Campolong	Housekeeper	RFL	Yes
Robin Altobello	Program Coordinator	EM- IOEH	Yes
Terrence Dunson	Maintenance	HSC	Yes
Larry Baldwin	Elect. Technician	HSC	Yes
Jo Morrow	Staff Council Chair	Staff Council	Excused
Karen Bright	Nutrition Outreach Instructor	Ext. Services	Yes

Lisa Martin	Program Coordinator	Event Management	Yes
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Other Attendees:

Jim Morris – Director Employee Relations (ex-officio member)

Diane Mazzella –News Media