



Monthly Meeting

August 16, 2023 | 8:15 a.m. - Noon | Mountainlair, Bluestone Room | Zoom

Staff Council promotes a positive work environment for all Classified Employees through effectively advocating for our peers in the University's decision-making process.

**Excused*

Name	Title	Department	Present
Barclay, Anne	Assistant Accountant	Shared Services	Yes
Browne, Thea	Administrative Assistant Senior	University Libraries	No*
Bucklew, Jay	Administrative Associate	Research Integrity & Compliance	Yes
Castner, Paul	Trades Specialist II	Auxiliary/Maintenance	Yes
Crabtree, Joan	Manager, Physical Plant II	Auxiliary/Operations	Yes
Frease, Ian	Supervisor PRT System Operations	Auxiliary PRT	Yes
George-Jones, Tara	Program Manager	Global Affairs	No*
Joplin, Michael	Manager Physical Plant II	Auxiliary Operations	Yes
Lemine, Matthew (Brett)	Trades Specialist I	Auxiliary Maintenance	Yes
Luzier, Joshua	Trades Specialist Lead II	Auxiliary Maintenance	No*
Morrison, Scott	Maintenance Worker II	Auxiliary PRT	No
Richards, Tim	Piano Technician Senior	College of Creative Arts, Music	No*
Robinson, Shirley	Administrative Assistant	Academic Affairs Admin.	Yes
Savage, Diana	Campus Service Worker Lead	Auxiliary/Operations	Yes
Seime, Sarah	Director, HR Partners	T&C, Employee Relations	Yes
Stewart, Dianne	Administrative Associate	Engineering & Mineral Resources	Yes
Twyford, John	PRT Technician II	Auxiliary PRT	No
Vincent, Jodi	Program Assistant II	AS Social Work	Yes

Also in Attendance: Dana Musick, *Administrative Assistant, CAHS*
 Holly Leleux-Thebron, *University Communications Specialist Senior, UR*
 Nancie Yost, *Office Administrator, Engineering and Mineral Resources*

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Shirley Robinson, at 8:23 a.m. and a quorum was established.

First Business

Approval of July minutes motioned by Jodi. Brett seconded. All in favor and motion carried.

Treasurer's Report

By Joan Crabtree, Secretary/Treasurer

Joan reported we do not have our new budget yet.

In July, we had the following expenses:

-\$21.20 (phone)

-\$80.54 (employee recognition)

= \$101.74 total expenses

The ending balance is \$3,854.91.

Approval of the Treasurer's Report motioned by Jay. Ian seconded. All in favor and motion carried.

Chair's Report

By Shirley Robinson

Shirley was on vacation and could not attend the Faculty Senate meeting.

Advisory Council of Classified Employees (ACCE) Report

By Jodi Vincent, *Classified Staff Council Rep.*

Jodi reported they elected the new officers and appointed committee assignments. She is serving on the Legislative Committee.

The next meeting is scheduled for September 25th at Southern WV CTC in Logan, WV.

The November 13th meeting will be held on the WVU campus. More information will be forthcoming.

Board of Governors (BOG) Report

By Shirley Robinson, *Classified Staff Council Rep.*

Shirley reported they had a special meeting on July 31st during which they reviewed the comment summaries for the final proposed amended Rules 3.9 - Reduction in Force for Staff and Rule 4.7 - Reduction in Force for Faculty.

They also approved committee assignments and other appointments.

Athletic Council

By Shirley Robinson, *Classified Staff Rep.*

Shirley reported they will have their first meeting on August 30th and will receive nominations for the Red Brown Cup which is nominees for the all-around student athlete as well as the Fred Schaus Captain's award which is presented annually to WVU's most outstanding varsity team captains.

New Business

Shirley is awaiting responses from a few Executive Committee members regarding the Classified Staff Emeritus nomination. Once all responses are received, the committee will present it to the Council.

The retreat that was scheduled for August 9th had to be postponed until next month due to several circumstances. The group will need to determine the best time based on availability. Shirley would like everyone to attend. If there are any items anyone would like added to the retreat agenda, please let her know.

Shirley shared committee assignments with the group and that information has been updated on the website.

President's Meeting

The President's Meeting is scheduled for Monday, August 21, 2023 beginning at 11:00 a.m. via Zoom.

Items for the agenda were determined as follows:

- How can Staff Council support student retention efforts?
- With the discontinuation of several program majors, how will this affect retention in the future?
- How can we promote the new face of WVU and its programs?

Adjournment

Michael motioned to adjourn. Dianne seconded. All in favor and meeting adjourned at 10:00 a.m.