



Monthly Meeting

December 21, 2022 | 8:15 a.m. - Noon | Bluestone Room, Mountainlair | Zoom

**Excused*

Name	Title	Department	Present
Blake, Tammy	Academic Program Associate	Animal & Nutritional Sciences	Yes
Browne, Thea	Administrative Assistant Senior	University Libraries	No*
Bucklew, Jay	Administrative Associate	Research Integrity & Compliance	Yes
Cantrell-Byrd, Nancy	Program Assistant II	CLASS	Yes
Crabtree, Joan	Manager, Physical Plant II	Auxiliary/Operations	No*
Dawson, James	Supervisor PRT System Operations	Auxiliary/PRT	No*
Henderson, Angela	Program Assistant II	A&S World Languages	No*
Manley, Darlene	Manager Business Operations	Student Life	No*
Martin, Lisa	Special Events Coordinator Senior	Event Management	No*
McMillen, James	Campus Service Worker	Auxiliary/Operations	Yes
Robinson, Shirley	Administrative Assistant	Academic Affairs Admin.	Yes
Roman, Michelle	Assistant Accountant	SSC Financial Management	No*
Savage, Diana	Campus Service Worker Lead	Auxiliary/Operations	Yes
Seime, Sarah	Director, HR Partners	T&C, Employee Relations	No*
Sollenberger, Danielle	Program Manager	HSC End-of-Life Care	No*
Stewart, Dianne	Administrative Associate	Engineering & Mineral Resources	No*
Thomas, Jude	PRT Electronics Specialist I	Auxiliary/PRT	No
Weimer, Brian	Trades Specialist I	Auxiliary/Operations	Yes

Also in Attendance: Holly Thubron, *University Communications Specialist Senior, UR*

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Shirley Robinson, at 8:35 a.m. A quorum was not present.

First Business

Approval of November minutes will need approval during next month's meeting.

Treasurer's Report

Approval of November and December Treasurer's Reports will need approval during next month's meeting.

Chair's Report

By Shirley Robinson

Shirley reported she met with members of the Tuition Assistance Planning Project Committee. She also met with Kristen Shipp, Executive Director, Annual Giving, regarding more information about the Day of Giving to increase funding for the Tuition Assistance Program. She plans to speak to the group during an upcoming meeting.

Advisory Council for Classified Employees (ACCE) Report

By Shirley Robinson, *ACCE Classified Staff Rep.*

Shirley reported they had a brief meeting. They are trying to put out a survey that will be distributed to all staff to gauge what issues they would like addressed among other questions. They would like all the state's higher education institution presidents to review it before it goes out.

There is a concern about the lack of response from the HEPC. There are items they have presented to them and have not received any feedback.

The ACCE chair gave a presentation to the Community and Technical College System of West Virginia and the HEPC.

Matthew Turner, Executive Vice Chancellor for Administration, HEPC, provided updates on legislation. He also shared there is a behavioral health workforce bill that has been endorsed in order to reinstate the nursing scholarship program. Scholarships are currently short by \$550k due to removal of application fees. He is asking for \$100 million to defer maintenance funding for repairs to existing structures on all campuses.

Trish Humpries, Vice Chancellor for Human Resources, HEPC, talked about the market study.

Their next meeting will be held virtually on January 25, 2023.

Board of Governors (BOG) Report

By Lisa Martin, *BOG Classified Staff Rep.*

Lisa was unable to attend the meeting.

Committee Reports

Compensation

By Angela Henderson, *Chair*

Angela was unable to attend the meeting.

Tuition Assistance

By Joan Crabtree, *Chair*

Joan could not attend the meeting.

Welfare

By Tammy Blake, *Chair*

Tammy reported they met on November 17th and discussed working with local charities when having the coat drive next year. Jay will reach out to Alpha Phi Omega sorority as they do a lot of charitable work for the University. They had one family, one couple and three sponsors for the coat drive this year. All the coat requests have been fulfilled.

Darlene has been attempting to attend the Faculty Senate Welfare Committee meetings, but she has not been receiving invites for their virtual meetings.

Athletic Council

By Shirley Robinson, *Classified Staff Rep.*

Shirley reported they will meet in the Spring with the new Athletic Director.

Sustainability

By Angela Henderson, *Staff Council Rep.*

Angela could not attend the meeting.

Tobacco-and Smoke-Free Steering Committee

By Diana Savage, *Classified Staff Rep.*

Diana reported she has not received any updates.

Old Business

During the President's Meeting in November, the group was asked to come up with some money-saving ideas for the University to offset the \$14 million reduction in revenue. Brian spoke with several coworkers who had some ideas:

- Instead of hiring vacant positions, take half the money to cover the budget and other half give to the employees who are picking up the workload
- Consolidate some departments; there are three maintenance departments currently
- Fairmont State University used to go to a four-day work week with every Friday off during the summer to save on overhead expenses, with the exception of necessary maintenance employees

New Business

Samantha Burwell, Director, Talent and Culture Operations, provided Shirley with some information regarding the revisions of leave for classified staff, non-classified staff, and faculty. The items are out for comment. Shirley will share with the group.

Adjournment

Tammy motioned to adjourn. Nan seconded. All in favor and meeting adjourned at 9:26 a.m.