



Meeting Minutes

September 16, 2020 | 8:15 a.m. | Remote Meeting

**Excused*

| Name | Title | Department | Present |
|-------------------|-----------------------------------|------------------------------|---------|
| Browne, Thea | Administrative Assistant Senior | University Libraries | Yes |
| Crabtree, Joan | Supervisor Campus Services | Facilities Management | Yes |
| Dunson, Terrence | Campus Service Worker | HSC Facilities Management | Yes |
| Goodman, Andrew | Library Associate | University Libraries | Yes |
| Henderson, Angela | Program Assistant II | A&S World Languages | Yes |
| Hughes, Tiffany | Residence Life Specialist | SL Housing & Residence Life | Yes |
| Martin, Lisa | Special Events Coordinator Senior | Event Management | Yes |
| Matuga, Amy | Administrative Associate | Physiology | Yes |
| Musick, Dana | Administrative Secretary Senior | CEHS | Yes |
| Nichols, Melanie | Supervisor Campus Services | Facilities Management | No* |
| Patrick, Kevin | Project Coordinator | University Registrar | Yes |
| Robinson, Shirley | Administrative Assistant | Academic Affairs Admin. | Yes |
| Runyon, Peggy | Campus Police Officer Lead | University Police Department | Yes |
| Stewart, Dianne | Program Assistant II | Undergraduate Admissions | Yes |
| Tennant, Amber | Director | T&C, Employee Relations | Yes |
| Torries, Michael | Academic Lab Manager II | Chemistry | Yes |
| Villers, Charlene | Nutrition Outreach Instructor | Extension Services | No* |
| Weimer, Brian | Trades Specialist I | HSC Facilities Management | Yes |
| Wilson, Natalie | Assistant Director | T&C, Employee Relations | Yes |

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Peggy Runyon, at 8:26 a.m., and a quorum was established.

First Business

Approval of August minutes motioned by Terry. Amy seconded. All in favor and motion was carried.

Treasurer's Report

By Peggy Runyon, *on behalf of Melanie Nichols, Secretary/Treasurer*

Peggy reported the only expense was \$21.20 for the telephone. We still do not have our new budget currently. Once that is received, she will post on Teams. Amber added no one has received their new budget.

Approval of the Treasurer's report will be postponed until that is received.

Chair's Report

By Peggy Runyon, *Chair*

Peggy reported she has been working back on patrol. She thanked Michael for facilitating the meeting last month.

Faculty Senate would like a Staff Council member to have a seat on their Sustainability Committee that focuses on recycling and those types of issues. Angela offered to do that.

Unfortunately, Amy was one of the four individuals that have been RIF'd. She'll be missed on Staff Council.

Advisory Council for Classified Staff Employees (ACCE) Report

By Shirley Robinson, *ACCE Classified Staff Rep.*

Shirley did not have a report as they will meet on September 25. She is going to suggest they move their meetings earlier in the month so she can report to Staff Council in a timely manner.

Board of Governors (BOG) Report

By Lisa Martin, *BOG Classified Staff Rep.*

Lisa reported they met on September 24 and were briefed on updates on campus with COVID testing.

They voted on the \$125 million agreement with Learfield IMG which was a revision of the agreement that spans through 2024.

They do have meetings this week – she has a committee meeting tomorrow; a committee meeting first thing Friday morning; and the regular meeting beginning at 11:00 a.m. The agenda is on the BOG website, but she will post it on Teams.

Committee Reports

Legislative

By Michael Torries, *Chair*

Michael did not have any new items to report that would directly affect Staff Council.

Kevin added the legislative session is up in the air; they're not sure if people will be allowed in the galleries and how to maintain social distancing.

Compensation

By Terrence Dunson, *Chair*

Terry did not have any new items to report with regards to the Big 12 compensation comparisons.

Tuition Assistance

Peggy shared she was asked about an employee who had gone to college many years ago and now wishes to attend medical school and being it was so long ago, they will have to take Biology and Chemistry again. They inquired if Staff Council Tuition Assistance would be able to assist them with taking those classes. They already have one degree.

Kevin shared he was talking with an advisor in Statler College and the 'one degree of one type' verbiage is being removed so that person may want to wait until Spring semester. Shirley asked for more information about that as they are having a policy meeting tomorrow.

Amber suggested to acquire more info regarding the one-degree rule; whether it was established by the University or Staff Council.

Welfare

By Amy Matuga, *Chair*

Amy reported they've been discussing some things to do for staff during these trying times.

Dianne is still checking into virtual training for employees for Word, Excel, etc.

Someone from the hospital contacted Amy about donating to the coat drive and whether they were doing that. She said she'll get a list of requests and go from there. They would purchase new coats with donations.

Shirley suggested to have a flyer with a start date and end date for requests. Then after the deadline, share the numbers with the group.

Amy also reached out to The Rack II about an Amazon wish list account, like The Rack has. The Rack II is open to literally everyone on campus and in the community. The Rack is only open to students.

Terry added a group of doctors are going to purchase a refrigerated truck for perishable items for the food pantries.

Athletic Council

By Shirley Robinson, *Classified Staff Rep.*

Shirley reported they've not met. Lisa suggested she reach out to Jen Fisher, Executive Officer and Assistant Secretary to the BOG, which she did. Jen said she's not heard anything, so she is contacting Athletics as Shirley has not received a meeting schedule.

She serves on the Hall of Fame Selection Committee as well and they've selected 11 candidates for the 2020 Hall of Fame. They will be inducted along with the 2021 inductees sometime next year. Those 11 candidates are:

- Janae Cox Asbury – Gymnastics
- Da'Sean Butler – Men's Basketball
- Janis Denise "J.D." Drummonds – Women's Basketball
- Jed Gyorko – Baseball
- Richard "Dick" Leftridge – Football
- John McGrath – Men's Soccer
- Tony Robertson – Men's Basketball
- John Rost – Rifle
- Clara Grandt Santucci – Women's Cross Country & Track
- Tom Shafer – Baseball
- Ron Wolfley - Football

Transportation & Parking

By Terrence Dunson & Shirley Robinson, *Classified Staff Reps.*

Terry reported they've not met and he's still waiting to hear back.

Old Business

Peggy was uncertain whether a new Member-at-Large would need to be elected being Kevin was elected as Parliamentarian as well. There does not appear to be any verbiage in the Bylaws regarding that so they will leave it as is for now.

New Business

Amber shared the faculty group were concerned with school-aged (k-12) kids going to school virtually this year, so they proposed and were approved for dependent tutoring by the University. Jim Morris, HR Partner, thought to get staff support as well, so Rob Alsop, VP for Strategic Initiatives, also assigned funds for that for staff dependents. She'll get the link for that and share with the group. She believes it's buried somewhere on the Honors College website. Lisa also suggested to submit to ENEWS and appreciates that Rob thought of staff, too.

Amber said as we deal with COVID-19, there are various reasons for employees to work remotely and/or to work onsite. They've been working with a group to assign when it's appropriate to allow emergency leave for up to 75 hours of special emergency leave that the BOG has approved in the event you or a family member contract COVID. If it's due to childcare issues, there is the Families First Coronavirus Response Act (FFCRA), an expansion of FMLA, which allows up to 2/3 pay for employees due to childcare-related closures due to COVID.

Tiffany shared all Residence Life staff get tested every week, spouses included so close to 230-240 people that are now getting tested weekly. If they have to quarantine, they can work remotely.

President's Meeting

The President's meeting is scheduled for Monday, September 21, 2020 beginning at noon, via Zoom. Agenda items were determined as follows:

1. WVU's upcoming legislative session – what areas of interest will be addressed
2. What is projected to happen on/after the September 23 decision to return to classes or move to fully online?
 - a. Rumors verses facts
 - b. Projected loss of revenue
 - c. Future furloughs for employees
 - d. Contributing factors in making the decision(s)

Adjournment

Lisa motioned to adjourn. Dianne seconded. All in favor and meeting adjourned at approximately 10:25 a.m.