



Monthly Meeting

May 17, 2023 | 8:15 a.m. - Noon | Mountainlair, Bluestone Room | Zoom

Staff Council promotes a positive work environment for all Classified Employees through effectively advocating for our peers in the University's decision-making process.

**Excused*

Name	Title	Department	Present
Blake, Tammy	Academic Program Associate	Animal & Nutritional Sciences	No*
Browne, Thea	Administrative Assistant Senior	University Libraries	Yes
Bucklew, Jay	Administrative Associate	Research Integrity & Compliance	Yes
Crabtree, Joan	Manager, Physical Plant II	Auxiliary/Operations	Yes
Henderson, Angela	Program Coordinator	CEMR Computer Science & Electrical	No*
Martin, Lisa	Special Events Coordinator Senior	Event Management	Yes
Robinson, Shirley	Administrative Assistant	Academic Affairs Admin.	Yes
Roman, Michelle	Assistant Accountant	SSC Financial Management	Yes
Savage, Diana	Campus Service Worker Lead	Auxiliary/Operations	No*
Seime, Sarah	Director, HR Partners	T&C, Employee Relations	Yes
Stewart, Dianne	Administrative Associate	Engineering & Mineral Resources	Yes
Thomas, Jude	PRT Electronics Specialist I	Auxiliary/PRT	No
Weimer, Brian	Trades Specialist I	Auxiliary/Operations	Yes

Zoom Attendance: Robin Anderson, *Program Specialist, Ext. Marketing and Communications*
 Genette Chapman, *Program Assistant II, CEMR Mining*
 Glen Frum, *Trades Specialist Lead II, Auxiliary HSC*
 Linda Grandon, *Program Assistant II, Social Work*
 Len Hancock, *Program Coordinator, BE Finance and Administration*
 Joshua Harman, *Project Coordinator, Political Science*
 Anet Harris, *HR Partner, Talent and Culture*
 Jill Hess, *Program Coordinator, DEI Equity Assurance*
 Matthew Lemine, *Trades Specialist I, Auxiliary Operations*
 Kimberly Mocniak, *Administrative Assistant Senior, Applied Human Sciences*
 Dana Musick, *Administrative Assistant, CAHS Counseling and Well Being*
 Robin Rupenthal, *Office Administrator Senior, Extension*
 Dustin Spayde, *Director, Engineering & Mineral Resources*
 Holly Leleux-Thebron, *University Comm. Specialist Sr, UR Communications*
 Jodi Vincent, *Program Assistant II, Social Work*
 LaDawn Weaver, *Program Assistant I, Engineering & Mineral Resources*

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Shirley Robinson, at 8:30 a.m. and a quorum was established.

First Business

Approval of April minutes motioned by Lisa. Thea seconded. All in favor and motion carried.

Treasurer’s Report

By Joan Crabtree, *Secretary/Treasurer*

Joan reported a beginning balance of \$4,107.87 with one expense of \$21.20 for the telephone.

That leaves an ending balance of \$4,086.67.

Approval of Treasurer’s Report motioned by Brian. Thea seconded. All in favor and motion carried.

Chair’s Report

By Shirley Robinson

Shirley reported she has attended Faculty Senate meetings and the last Scholarship Committee meeting with Samantha Burwell, Director, Talent and Culture, and the other committee members. Those meetings will likely resume when newly appointed committee members begin their Staff Council term.

Advisory Council for Classified Employees (ACCE) Report

By Shirley Robinson, *ACCE Classified Staff Rep.*

Shirley reported they will meet next week at Marshall University.

Board of Governors (BOG) Report

By Lisa Martin, *BOG Classified Staff Rep.*

Lisa reported they met on April 21st for their regular meeting.

They had a projected structural budget for fiscal year 2024 of \$35 million but it is now projected to be \$45 million. This is mostly due to the PEIA employer premiums; employees will also see an increase in premiums.

The state provided \$3 million for salary adjustments and they are looking at ways to balance it with the current budget.

There was a graduate program portfolio review with recommendations made to the colleges regarding some programs that were not performing as they should be, so appeals are expected over the summer.

There is a new graduate student ombudsperson and a faculty ombudsperson but no staff ombudsperson as of now.

The SGA presented their report from their outgoing president.

There are several Rules being reviewed for amendments and those will be out today upon the BOG meeting scheduled for 3 p.m. The Zoom link is available on their website, [Home | Board of Governors | West Virginia University \(wvu.edu\)](#).

There are some other projects underway: Morgantown co-working space; some lighting in the CAC; Chitwood hall renovation; school desk room renovation; Jackson's Mill sewer water replacements; Café Evansdale and the Coliseum Apron Club.

Their next regular meeting will be held in June, but they will have a special meeting today.

Committee Reports

Legislative

By Dianne Stewart, *Chair*

Dianne does not have anything to report.

Compensation

By Angela Henderson, *Chair*

Angela could not attend the meeting today but emailed Janelle that there are no Compensation notes apart from the PEIA Campus Conversation.

Tuition Assistance/Scholarship Program

By Joan Crabtree, *Chair*

Joan had to step out; no report given.

Blood Drive

By Dianne Stewart

Dianne reported she does not have any updates.

Welfare

By Tammy Blake, *Chair*

Tammy was unable to attend the meeting.

Athletic Council

By Shirley Robinson, *Classified Staff Rep.*

Shirley reported they have not yet scheduled a meeting. She serves on the Hall of Fame Selection Committee, and they met the new Athletic Director.

Sustainability

By Angela Henderson, *Staff Council Rep.*

Angela was not able to attend the meeting but had sent a brief report to Janelle.

Below are some notes from the last Sustainability meeting of the semester:

- Budget changes announced recently will affect Sustainability at WVU. The change to managed printing and the new temperature control policies will have a positive effect on the University's environmental impact.
- The Blue/Gold mine sale is 5/13 and numbers on those efforts will be released in the Fall.
- There will be a hardback book recycling even mid/late July, this will be announced in ENEWS.

Tobacco-and Smoke-Free Steering Committee

By Diana Savage, *Classified Staff Rep.*

Diana was unable to attend the meeting.

Old Business

As Shirley had previously suggested during the last meeting, she would like the committee chairs to submit a summary report to Janelle for the next members coming in for the new term.

New Business

The link to the Rules under review was sent out to the group recently, [BOG Rules Under Review | Policies | West Virginia University \(wvu.edu\)](#).

Sarah added there is a weekly meeting to discuss positions and there are some that are being approved. Those who are informed of a RIF are advised that they may apply for open positions and are given a list of resources along with a follow-up meeting five days later.

Salaries are negotiable if they are within the pay range of the new position.

Shirley shared the Staff Council retreat for the new term members will be held on August 9th at Westvaco Natural Resources Center. More information will be forthcoming.

President's Meeting

The President's Meeting is scheduled for Monday, May 22, 2023, beginning at noon, via Zoom. Items for the agenda were determined as follows:

- What budget reductions have been made and have units been compliant?
- Why are we still hiring administrative positions (AVP's)?
- Suggestion: The \$3 million could be divided equally by the total number of employees on July 1 so every employee would receive the same amount.

Adjournment

The group agreed to adjourn at 9:30 a.m.