



## Monthly Meeting

**July 19, 2023 | 8:15 a.m. - Noon | Mountainlair, Bluestone Room | Zoom**

*Staff Council promotes a positive work environment for all Classified Employees through effectively advocating for our peers in the University's decision-making process.*

*\*Excused*

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Present</b>
Browne, Thea	Administrative Assistant Senior	University Libraries	Yes
Bucklew, Jay	Administrative Associate	Research Integrity & Compliance	Yes
Castner, Paul	Trades Specialist II	Auxiliary/Maintenance	No*
Crabtree, Joan	Manager, Physical Plant II	Auxiliary/Operations	Yes
Frease, Ian	Supervisor PRT System Operations	Auxiliary PRT	Yes
George-Jones, Tara	Program Manager	Global Affairs	Yes
Joplin, Michael	Manager Physical Plant II	Auxiliary Operations	No*
Lemine, Matthew (Brett)	Trades Specialist I	Auxiliary Maintenance	Yes
Luzier, Joshua	Trades Specialist Lead II	Auxiliary Maintenance	No
Morrison, Scott	Maintenance Worker II	Auxiliary PRT	No
Richards, Tim	Piano Technician Senior	College of Creative Arts, Music	Yes
Robinson, Shirley	Administrative Assistant	Academic Affairs Admin.	Yes
Savage, Diana	Campus Service Worker Lead	Auxiliary/Operations	No*
Seime, Sarah	Director, HR Partners	T&C, Employee Relations	No*
Stewart, Dianne	Administrative Associate	Engineering & Mineral Resources	No*
Twyford, John	PRT Technician II	Auxiliary PRT	Yes
Vincent, Jodi	Program Assistant II	AS Social Work	Yes
Zamora, Sarah	Program Assistant II	Auxiliary Transportation Services	Yes

**Also in Attendance:** Karen Beal, *Library Technical Assistant II, Libraries*  
 Dana Musick, *Administrative Assistant, CAHS*  
 Dana Savage, *Assistant Director, T&C Employee Relations*  
 Holly Leleux-Thebron, *University Communications Specialist Senior, UR*  
 Katie Thompson, *Curator, Libraries*

**Guest Speakers:** Logan Pierce, *WVU Internal Senates Liaison*  
 Madison Santmyer, *SGA At-Large Senator*

**Submitted By:** Janelle Squires, *Administrative Secretary, Staff Council Office*

### **Call to Order**

The meeting was called to order by the chair, Shirley Robinson, at 8:29 a.m. and a quorum was established.

### **First Business**

Approval of June minutes motioned by Thea. Brett seconded. All in favor and motion carried.

### **Treasurer's Report**

The balance in May was \$4,086.97 with the following expenses:

-\$87.62 (Amazon)

-\$21.20 (telephone)

=\$108.82 total expenses

That left an ending balance of \$3,977.85.

The balance in June was \$3,977.85 with one expense of \$21.20 for the telephone.

That left an ending balance of \$3,956.65

Approval of Treasurer's Report motioned by Jodi. Thea seconded. All in favor and motion carried.

### **Chair's Report**

By Shirley Robinson

Shirley reported she has attended the Faculty Senate meetings as well as the Campus Conversations.

### **Advisory Council of Classified Employees (ACCE) Report**

By Jodi Vincent, *Classified Staff Council Rep.*

Jodi will attend her first meeting as the new Classified Staff Council representative on July 24-25 at Canaan Valley Resort.

## **Board of Governors (BOG) Report**

By Shirley Robinson, *Classified Staff Council Rep.*

Shirley reported she will attend the July 31<sup>st</sup> BOG meeting as the new BOG Classified Staff Council representative.

## ***Guest Speakers***

### **Student Retention Efforts**

Logan Pierce, *WVU Internal Senates Liaison*  
Madison Santmyer, *SGA At-Large Senator*

Madison and Logan agreed to speak to the group regarding student retention efforts and how Staff Council can contribute. They would like to improve the relationship between SGA, Faculty Senate and Staff Council as it is vital we all work together.

Shirley would like to reinstate the Staff Council Student Retention ad-hoc committee. Madison and Logan would be happy to work with that committee going forward.

During SGA meetings, they've discussed featuring student testimonials on our major websites and the importance of mentoring during freshman year.

There is an initiative in the works with the State Senator and a previous Senator that Madison has been corresponding with. They would like to focus on West Virginians especially with items such as more student to student conversations and having resources in one place.

They meet every Wednesday at 7:30 p.m. in the Vandalia Lounge at the Mountainlair. They can also provide a Zoom link upon request.

### **New Business**

Shirley opened the floor for nominations for the Vice Chair of Staff Council. Sarah nominated Thea but she declined. Thea nominated Jay and he accepted. Shirley nominated Tara but she declined. No other nominations were made. All in favor. Jay is the Vice Chair.

Shirley opened the floor for nominations for the Secretary/Treasurer. Thea nominated Joan and she accepted. No other nominations were made. All in favor. Joan is the Secretary/Treasurer.

The floor was opened for nominations for the Parliamentarian. Thea nominated Tara. Brett seconded. No other nominations were made. All in favor. Tara is the Parliamentarian.

The floor was opened for nominations for the two (2) Members-At-Large. Thea self-nominated. Tara seconded. Ian nominated Brett and he accepted. Thea seconded. No other nominations were made. All in favor. Thea and Brett are the Members-At-Large. F

Shirley received responses from some members regarding their committee preferences. She will compile a list of the committee appointments to provide to the group.

The Staff Council retreat will be held August 9 at the Westvaco Natural Resources Center. The group usually meets on the third Wednesday of each month but August 16 is the first day of classes so the monthly meeting will be held prior to the retreat on August 9 beginning at 8:15 a.m.

### **President's Meeting**

The President's Meeting is scheduled for Monday, July 24, 2023, beginning at 11:00 a.m., via Zoom. Items for the agenda were determined as follows:

- Update on PEIA disbursement
- Update on RIFs. Are the President's and Provost's Offices under the same review as others?
- Status of the Campus Carry committee

### **Adjournment**

Thea motioned to adjourn. Tara seconded. All in favor and meeting adjourned at 11:00 a.m.