



Monthly Meeting

September 20, 2023 | 8:15 a.m. - Noon | Mountainlair, Rhododendron Room | Zoom

Staff Council promotes a positive work environment for all Classified Employees through effectively advocating for our peers in the University's decision-making process.

**Excused*

Name	Title	Department	Present
Barclay, Anne	Assistant Accountant	Shared Services	Yes
Browne, Thea	Administrative Assistant Senior	University Libraries	Yes
Bucklew, Jay	Administrative Associate	Research Integrity & Compliance	Yes
Castner, Paul	Trades Specialist II	Auxiliary/Maintenance	Yes
Crabtree, Joan	Manager, Physical Plant II	Auxiliary/Operations	Yes
George-Jones, Tara	Program Manager	Global Affairs	Yes
Joplin, Michael	Manager Physical Plant II	Auxiliary Operations	Yes
Lemine, Matthew (Brett)	Trades Specialist I	Auxiliary Maintenance	Yes
Morrison, Scott	Maintenance Worker II	Auxiliary PRT	No
Richards, Tim	Piano Technician Senior	College of Creative Arts, Music	Yes
Robinson, Shirley	Administrative Assistant	Academic Affairs Admin.	Yes
Savage, Diana	Campus Service Worker Lead	Auxiliary/Operations	Yes
Seime, Sarah	Director, HR Partners	T&C, Employee Relations	Yes
Stewart, Dianne	Administrative Associate	Engineering & Mineral Resources	Yes
Twyford, John	PRT Technician II	Auxiliary PRT	No*
Vincent, Jodi	Program Assistant II	AS Social Work	No*

Also in Attendance: Angela Embrey, *Finance & Business Administrator, Cancer Institute*
 Dana Musick, *Administrative Assistant, CAHS*
 Logan Pierce, *WVU Internal Senates Liaison*
 Sydney Pringle, *Administrative Assistant, History*
 Brian Sherry, *Postal Worker II, Mail Services*
 Holly Leleux-Thebron, *University Communications Specialist Senior, UR*
 LaDawn Weaver, *Program Assistant I, Engineering and Mineral Resources*
 Treasure Barberich-Wyckoff, *Administrative Assistant, Arts and Sciences*

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Shirley Robinson, at 8:28 a.m. and a quorum was established.

First Business

Approval of August minutes motioned by Jay. Tara seconded. All in favor and motion carried.

Treasurer's Report

By Joan Crabtree, Secretary/Treasurer

Joan reported a beginning balance \$2,310.28 with the following expenses:

-\$80.54 (employee recognition)

-\$21.20 (phone in July)

-\$21.20 (phone in August)

= \$122.94 total expenses

That leaves an ending balance of \$2,187.88.

Approval of Treasurer's Report motioned by Michael. Brett seconded. All in favor and motion carried.

Chair's Report

By Shirley Robinson

Shirley reported she recently attended the Faculty Senate meeting.

Advisory Council of Classified Employees (ACCE) Report

By Jodi Vincent, *Classified Staff Council Rep.*

Jodi was not able to attend the meeting.

Board of Governors (BOG) Report

By Shirley Robinson, *Classified Staff Council Rep.*

Shirley reported the Board approved the academic recommendations to strategically reposition WVU. With regards to the no confidence vote in our President, the no confidence votes were 800; confidence votes were 100; and 1600 were no response.

Committee Reports

Blood Drive

Dianne Stewart, *Coordinator*

Dianne reported she met with the new Red Cross rep, Ashley, to discuss the best times to schedule a blood drive.

Athletic Council

By Shirley Robinson, *Classified Staff Rep.*

Shirley reported they recently met with Wren Baker, VP and Director of Athletics. He welcomed the committee and appreciated all the Council does.

They discussed the candidates for the Red Brown Cup and Fred Schaus Captain's award for student athletes and made their selections after careful consideration.

They also discussed retiring a former football player, Chuck Howley's, number. That will take place during the Texas Tech game.

They currently do not have any recognition for former coaches so a suggestion was made and they will honor Don Nehlen during the game this weekend.

Guest Speakers

Faculty Ombudsperson

Christine Schimmel, *Professor, CAHS Counseling and Well Being*

Christine agreed to talk to the group about her duties as the Faculty Ombudsperson as Staff Council has been discussing having a staff ombudsperson. The role of the ombudsman started with businesses and organizations that saw the need for someone to serve on a support level to employees.

There is an [International Ombuds Association](#) that provides guidance on how to perform as an ombudsperson such as offering professional development and workshops. They offer a free mentorship program and she was matched with a mentor who serves as faculty ombudsperson at Georgetown University. They exchange emails and meet monthly on Zoom.

Faculty contact her with various issues and those conversations are confidential. She helps to point them in the right direction for services to assist with solving their problems.

She is currently working on her year-end report and that consists of numbers of how many faculty members presented with various issues.

Careerminds

Melissa Latimer, *Associate Provost*

Christopher Staples, *Executive Director of Academic Personnel*

The Office of the Provost has contracted with CareerMinds, a global outplacement and career management partner. These services are available to faculty and staff who have affected by a non-renewal or RIF.

Services offered:

- One-on-one coaching
- Professional CV/resume writing
- Creating LinkedIn profile
- Live webinars on job search strategies
- PerfectMatch job search
- Social media training
- Salary negotiation role-playing
- Relocation assistance
- Online social communities

For more information, please visit <https://provost.wvu.edu/academic-transformation/departing-separating-resources>.

New Business

Tara shared the brief survey questions that will be going out to classified staff regarding the academic transformation. Paul motioned to approve the survey. Brett seconded. All in favor and motion carried.

The group watched the Campus Conversation that was held at 11:00 a.m.

President's Meeting

The President's Meeting is scheduled for Monday, September 25, 2023 beginning at noon, via Zoom.

Items for the agenda were determined as follows:

1. Is there a plan for retention based on the outcome of Academic Transformation?
2. How will this transformation impact our long-term recruitment?

Adjournment

Joan motioned to adjourn. Brett seconded. All in favor and meeting adjourned at 12:13 p.m.