



Monthly Meeting

December 20, 2023 | 8:15 a.m. - Noon | Stewart Hall, PCR | Zoom

Staff Council promotes a positive work environment for all Classified Employees through effectively advocating for our peers in the University's decision-making process.

Name	Title	Department	Present
Barclay, Anne	Assistant Accountant	Shared Services	Yes
Browne, Thea	Administrative Assistant Senior	University Libraries	Yes
Bucklew, Jay	Administrative Associate	Research Integrity & Compliance	Yes
Castner, Paul	Trades Specialist II	Auxiliary/Maintenance	No*
Crabtree, Joan	Manager, Physical Plant II	Auxiliary/Operations	No*
George-Jones, Tara	Program Manager	Global Affairs	Yes
Joplin, Michael	Manager Physical Plant II	Auxiliary Operations	No*
Lemine, Matthew (Brett)	Trades Specialist I	Auxiliary Maintenance	Yes
Richards, Tim	Piano Technician Senior	College of Creative Arts, Music	Yes
Robinson, Shirley	Administrative Assistant	Academic Affairs Admin.	Yes
Savage, Diana	Campus Service Worker Lead	Auxiliary/Operations	No*
Seime, Sarah	Director, HR Partners	T&C, Employee Relations	Yes
Stewart, Dianne	Administrative Associate	Engineering & Mineral Resources	No*
Twyford, John	PRT Technician II	Auxiliary PRT	No*
Vincent, Jodi	Program Assistant II	AS Social Work	No*

**Excused*

Also in Attendance: Dana Musick, *Administrative Assistant, CAHS*
 Holly Leleux-Thebron, *University Communications Specialist Senior, UR*

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Shirley Robinson, at 8:34 a.m. A quorum was not present.

First Business

Approval of November minutes was tabled due to no quorum.

Treasurer's Report

Joan was unable to attend the meeting but sent the report to Janelle.

The balance of as of November was \$1,733.52 with one expense of \$21.20 for the telephone.

That left an ending balance of \$1,712.32

Approval of the Treasurer's Report was tabled due to no quorum.

Chair's Report

By Shirley Robinson

Shirley reported she attended the Faculty Senate meeting recently.

She is part of the selection committee for the Academy of Distinguished Alumni group. They chose names of WVU graduates who have attained national or international recognition in their profession.

The Career Service Task Force is a newly created committee who did not have classified staff representation so Shirley sent out an email to ask if anyone would be interested and provided the names to them. They selected Thea Browne.

Advisory Council of Classified Employees (ACCE) Report

By Jodi Vincent, *Classified Staff Council Rep.*

Jodi was unable to attend the meeting.

Board of Governors (BOG) Report

By Shirley Robinson, *Classified Staff Council Rep.*

Shirley reported in a previous meeting, the Board approved a naming opportunity related to a non-academic facility. That information will be released at a later date.

On December 6th, it was announced that a new, dual-purpose premium space named the Clark Mountaineer Club is now open at the Coliseum.

A road on the Evansdale campus will be named after a former coach.

A new degree program in Robotics was approved.

Committee Reports

Legislative

By Jay Bucklew, *Chair*

Jay does not have any new items to report.

Tuition Assistance/Scholarship

By Dianne Stewart, *Chair*

Dianne was unable to attend the meeting.

Thea shared there will be 12 people awarded for spring.

Welfare Committee

By Paul Castner, *Chair*

Paul was unable to attend the meeting.

Shirley added they are trying to wrap up the coat drive.

Blood Drive

Dianne Stewart, *Coordinator*

Dianne was unable to attend the meeting.

Sustainability

By Annie Barclay, *Classified Staff Council Rep.*

Annie reported she attended the meeting last week and the committee is working on several items.

- The tree planting has been postponed

- Book recycling will be held the second week of February
- They are planning some Earth Week activities in April
- They announced information about the printer surplus recycling
- They are working on increasing outdoor study spaces for students
- Discussion about composting is on-going
- Dining halls have switched to reusable to-go containers
- Looking into donate waste
- Sodexo has a dietician who is working on trying to get more vegan options

Tobacco-and Smoke-Free

By Diana Savage, *Classified Staff Council Rep.*

Diana was unable to attend the meeting.

Adjournment

Meeting adjourned at 10:10 a.m.