



Meeting Minutes

June 16, 2021 | 9:00 a.m. | Remote Meeting

**Excused*

Name	Title	Department	Present
Browne, Thea	Administrative Assistant Senior	University Libraries	Yes
Crabtree, Joan	Supervisor Campus Services	Facilities Management	Yes
Dunson, Terrence	Campus Service Worker	HSC Facilities Management	No*
Henderson, Angela	Program Assistant II	A&S World Languages	Yes
Hughes, Tiffany	Residence Life Specialist	SL Housing & Residence Life	No*
Martin, Lisa	Special Events Coordinator Senior	Event Management	Yes
Mays, Eva	Library Associate	University Libraries	Yes
Musick, Dana	Administrative Secretary Senior	CEHS	Yes
Nichols, Melanie	Supervisor Campus Services	Facilities Management	Yes
Patrick, Kevin	Project Coordinator	University Registrar	Yes
Robinson, Shirley	Administrative Assistant	Academic Affairs Admin.	No*
Runyon, Peggy	Campus Police Officer Lead	University Police Department	Yes
Seime, Sarah	Director, HR Partners	T&C, Employee Relations	Yes
Stewart, Dianne	Program Assistant II	Undergraduate Admissions	Yes
Tennant, Amber	Director	T&C, Employee Relations	Yes
Torries, Michael	Academic Lab Manager II	Chemistry	Yes
Villers, Charlene	Nutrition Outreach Instructor	Extension Services	No*
Weimer, Brian	Trades Specialist I	HSC Facilities Management	Yes

Also in attendance:

Tammy Blake, *Academic Program Associate, Animal & Nutritional Sciences*

Jay Bucklew, *Administrative Associate, Research Integrity & Compliance*

Nan Cantrell-Byrd, *Program Assistant II, CLASS*

Darlene Manley, *Manager Business Operations, Student Life*

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Peggy Runyon, at 9:01 a.m. and a quorum was established.

First Business

Approval of May minutes motioned by Mike. Thea seconded. All in favor and motion was carried.

Treasurer's Report

By Melanie Nichols, *Secretary/Treasurer*

Melanie reported a beginning balance of \$4,131.23 with the following expenses:

-\$21.20 (Telephone)
-\$21.48 (Postage/Freight)
-\$76.00 (Plaques – Employee Recognition)
=\$118.68 total expenses

That leaves an ending balance of \$4,012.55. We have spent 12.96% of our budget YTD.

Approval of Treasurer's Report motioned by Mike. Thea seconded. All in favor and motion was carried.

Chair's Report

By Peggy Runyon, *Chair*

Peggy thanked the group for their support while she served as chair.

She is in the process of composing a newsletter and has emailed the committees for their reports to include in it.

Tiffany Hughes has accepted a non-classified position so she will not be eligible to serve on Staff Council going forward. Peggy will reach out to the next person in line based on the votes from the election.

Advisory Council for Classified Staff Employees (ACCE) Report

By Shirley Robinson, *ACCE Classified Staff Rep.*

Shirley did not attend the meeting but informed Mike they are discussing their annual retreat and guest speakers.

Board of Governors (BOG) Report

By Lisa Martin, *BOG Classified Staff Rep.*

Lisa reported they had a brief meeting on May 20 for some approvals regarding Sodexo for three new projects at Evansdale Crossing to include World of Wings and Yorkstreet Market.

There will also be a Yorkstreet Market at the Mountainlair which replaces Blue Tomato.

HSC will be getting a Hissho Sushi restaurant.

Lion's Den convenience store will be undergoing a renovation.

Greenhouse Café, Panini Pete's, Brew & Gold, and Boreman Bistro will be closing permanently.

The completed projects for this year are The Market at U Place; Jazzman's, Bits & Bites in Engineering and Panda Express at the Lair

The BOG approved the amended company contract that addressed the challenges from the pandemic. The total cost of the project is \$2.2 million.

Their next meeting is scheduled for June 24 for committee reports with the regular meeting on June 25. Faculty Senate and SGA will be giving reports Friday.

Committee Reports

Legislative

By Michael Torries, *Chair*

Mike thanked Peggy for her leadership over the last two years as chair, especially during the pandemic.

He reported the WV Legislature is in special session currently to appropriate nearly a billion dollars to different areas in the state.

There is a joint committee on education and they formed a sub committee to review Chapter 18 and 18a in the state code which addresses higher education. He plans to reach out to our WVU Government Relations department for more information.

Compensation

By Angela Henderson, *on behalf of Terrence Dunson, Chair*

Angela reported they discussed compensation efforts for those employees who remained on campus for the duration of the pandemic whether it be pay raises or additional floating holidays. Rebecca Meyer, Director, Compensation Administration and Jaime Bolyard, Assistant Director, Compensation Administration will be looking at how to identify those people.

They also talked about the ability to transfer annual leave to pay for parking and Rec Center memberships.

Mike shared several facilities management employees expressed how it is unfair that they have been on campus everyday during the pandemic while remote employees don't have to pay for parking, childcare expenses or use annual/sick leave which essentially is like getting a raise.

Tuition Assistance

By Joan Crabtree, *Chair*

Joan did not have much to report. The deadline to apply for Fall 2021 Tuition Assistance is July 19.

Welfare

By Dianne Stewart, *Chair*

Dianne did not have anything new to report.

Transportation & Parking

Peggy shared she spoke with the department and they have separated Transportation from Parking.

Transportation and the PRT is now under Facilities. Parking is still a standalone.

The hybrid parking passes they are offering aren't being purchased much; that may change come fall.

Student Retention Ad-hoc Committee

By Kevin Patrick, Jr., *Chair*

Kevin did not have anything to report.

Tobacco-and Smoke-Free Steering Committee

By Michael Torries, *Classified Staff Rep.*

Mike received a report which he shared with the group last week. He briefly reviewed it; nothing stood out to him.

Sustainability

By Angela Henderson, *Classified Staff Rep.*

Angela reported the committee will reconvene at the start of the fall semester.

Blood Drive

By Dana Musick

Dana reported she informed Ryan at Red Cross that she will not be serving on Staff Council as of July 1. She asked Dianne if she would be willing to be the contact person and she agreed.

Old Business

With regards to the remainder of the budget, Janelle will be looking into purchasing laptop for her hybrid work schedule.

The group discussed what to do with the remaining money.

Lisa motioned to transfer the remainder of our 2020-21 budget after the purchase of the laptop to the Staff Council Tuition Scholarship for Children of Classified Staff to supplement that fund. Motion carried by majority vote.

Mike will reach out to Rob Alsop, VP for Strategic Initiatives, for final approval.

Rob quickly responded and approved it.

New Business

The group discussed meeting options going forward. If the group meets in person, we would still have to offer the Zoom option.

Angela shared someone came to her about an issue about a hybrid work agreement with their supervisor then the college they work for denied it. She knows of a few people who will be looking for other remote opportunities. Sarah advised that they reach out to their HR Partner to discuss it.

President's Meeting

The meeting is rescheduled for Monday, June 28, 2021, beginning at noon, via Zoom. The items on the agenda were determined as follows:

- Pandemic funds
- Recognition of employees who were on campus all during the pandemic
- Matrix for decisions on mask wearing

- Federal Court ruling on employers requiring vaccine
- Chapter 18 revisions at legislature

Adjournment

Lisa motioned to adjourn. Melanie seconded. All in favor and meeting adjourned at approximately 10:30 a.m.