



Monthly Meeting

July 17, 2024 | 8:15 a.m. - Noon | Mountainlair, Rhododendron Room | Zoom

Staff Council promotes a positive work environment for all Classified Employees through effectively advocating for our peers in the University's decision-making process.

| Name | Title | Department | Present |
|-------------------------|---------------------------------|---------------------------------|----------------|
| Browne, Thea | Administrative Assistant Senior | University Libraries | No* |
| Bucklew, Jay | Administrative Associate | Research Integrity & Compliance | Yes |
| Castner, Paul | Trades Specialist II | Auxiliary/Maintenance | No* |
| Crabtree, Joan | Manager, Physical Plant II | Auxiliary/Operations | Yes |
| George-Jones, Tara | Program Manager | Global Affairs | Yes |
| Joplin, Michael | Manager Physical Plant II | Auxiliary Operations | No* |
| Lemine, Matthew (Brett) | Trades Specialist I | Auxiliary Maintenance | Yes |
| Richards, Tim | Piano Technician Senior | College of Creative Arts, Music | No* |
| Robinson, Shirley | Administrative Assistant | Academic Affairs Admin. | Yes |
| Savage, Diana | Campus Service Worker Lead | Auxiliary/Operations | No* |
| Seime, Sarah | Director, HR Partners | T&C, Employee Relations | Yes |
| Stewart, Dianne | Administrative Associate | Engineering & Mineral Resources | Yes |
| Twyford, John | PRT Technician II | Auxiliary PRT | No* |
| Vincent, Jodi | Administrative Assistant | WRC and LGBTQ+ Center | No* |

**Excused*

Also in Attendance: Cathy Jasper, *Assistant to the Provost, Academic Affairs*
 Priscilla Minter, *Administrative Assistant, BE Finance and Administration*
 Tara Robbins, *Program Coordinator, AS Geology and Geography*
 Holly Leleux-Thubron, *University Communications Specialist Senior, UR*

Submitted By: Janelle Squires, *Administrative Secretary, Staff Council Office*

Call to Order

The meeting was called to order by the chair, Shirley Robinson, at 8:28 a.m. and a quorum was not present.

First Business

The chair went over some do's and don'ts to having a successful and productive meeting.

Approval of May and June minutes tabled until next month due to no quorum.

Treasurer's Report

By Joan Crabtree, *Secretary/Treasurer*

Joan reported a beginning balance of \$1,500.43 in May with one expense of \$21.20 for the telephone bill. That left an ending balance of \$1,534.29.

In June, there were expenses of \$21.20 for the telephone and \$2.72 for the copier. That left an ending balance of \$1,510.31.

Approval of Treasurer's Report tabled until next month due to no quorum.

Chair's Report

By Shirley Robinson

Shirley reported she attended one of the Summer County Tour events in Wheeling on Monday to raise money for scholarships. The next event is today in Summersville. They have been taking the new WVU flags to these events for distribution. She will be attending the July 25th event in Parkersburg.

An employee in Facilities Management had brought the issue of pay raises to her. She met with Ted Svehlik, Associate Vice President, Auxiliary Services, on Tuesday and had a very good discussion about pay raises in that unit. She plans to speak with Paula Congelio, Vice President and Chief Financial Officer as well as President Gee. She will keep the group posted.

Board of Governors (BOG) Report

By Shirley Robinson, *Classified Staff Council Rep.*

As previously reported, she has been involved in the Summer County Tour events with the President, BOG members and the Alumni Center.

Committee Reports

Legislative

By Jay Bucklew, *Chair*

Jay did not have any updates to report.

Compensation

Shirley has spoken with Rebecca Meyer, Director of Compensation Administration, and they are looking to start the quarterly meetings after the beginning of the fall semester. She will contact the committee members to determine availability.

Tuition Assistance/Scholarship

By Dianne Stewart, *Chair*

Dianne does not have a financial update but has been corresponding with someone regarding the graduate waiver which is not available to new employees. Therefore, they apply for our undergraduate Scholarship program which they are not eligible for.

Welfare and STAAF

Shirley reported she met with the individuals who agreed to serve on the Service, Training, Appreciation, Advocacy, Fellowship (STAAF) ad-hoc committee: Vivian Cespedes; Cathy Jasper; Priscilla Minter; and Tara Robbins. They plan to send out a survey to faculty and staff to gauge what their interests are. Once that feedback is received, they will determine what the next step will be.

Athletic Council

By Shirley Robinson, *Classified Staff Council Rep.*

Shirley reported they are to meet sometime over the summer.

Blood Drive

Janelle had sent out a sign-up sheet to members for staffing the table at the blood drive challenge with Penn State on August 30th.

The Red Cross has 111 slots available for donations. They are also working on communications with Athletics and a video with Penn State.

Sustainability

This committee will reconvene in the fall.

Student Retention

By Shirley Robinson, *Chair*

Shirley had spoken with Charlie Long who serves as the Student Body President. He would like to get SGA involved with Staff Council to discuss retention efforts.

Old Business

During last month's discussion regarding the lactation/pump policy, Shirley spoke with Melissa Latimer, Associate Provost, Academic Affairs. This topic was discussed in 2012, and guidelines were put out. The Providing Urgent Maternal Protections (PUMP) for Nursing Mothers Act was signed into law on December 29, 2022 by President Biden. This requires employers to provide reasonable break time for an employee to express milk for their child and a place to pump at work, other than a bathroom, that is shielded from view and free from intrusion. WVU is making necessary updates to align with this policy. Shirley will share with the group via email once that information is received.

New Business

Joan shared that she attended the first Presidential Search Committee meeting on Monday, and they went over policies and procedures.

President's Meeting

The meeting is scheduled for Monday, July 22, 2024 via Zoom. Items for the agenda are as follows:

1. Is WVU planning to help offset the increased PEIA employee premiums like last year?
2. Is there some way administration could help staff who have been hit the hardest with cost increases?
 - a. Would administration consider offering free tuition and fees (books not included) to any staff member upon completion of a full year of full-time employment?
 - b. Reduced parking fees?
3. Forecast of WVU's financial situation

Adjournment

The meeting concluded at 10:18 a.m.